

Devon and Cornwall Police Authority Resources Committee  
20<sup>th</sup> November 2008  
Open for the purposes of FOI  
Report of Sandy Goscomb, Interim Director of Finance and Resources

---

## Procurement Update

### Recommendation(s):

- (i) For the Resources Committee to note the contents of this report

### Introduction / Summary

1. The purpose of this report is to update the members of the Police Authority Resources Committee as to current progress on various procurement activities.

### Background Information

2. The Force has now awarded the contract for the replacement body armour programme, which includes all Officers, PCSOs and Special Constables. The replacement programme will commence in December 2008 and is expected to be completed by August 2009. The total contract value is approximately £1,100,000.
3. A full uniform review is to be undertaken following the award of the body armour contract, to ensure that all garments issued are fit for purpose and meet operational requirements.
4. Following a successful trial of electronic travel booking, a contract has now been awarded under the national travel framework. By utilising electronic booking procedures for travel and accommodation the transactional costs have reduced significantly, and it is anticipated that this will result in an annual saving of approximately £10,000. Further to this we also now receive hotel and rail commissions as a payback resulting in estimated savings of £24,000. We have also agreed a 3% annual rebate on the total volume of business purchased through our national framework which will result in additional Force savings of £11,500. Thus the total contract savings are estimated to be £45,500 per annum.
5. The NPIA have commissioned a national Police spend analysis and the results are now available to all Forces. We are currently analysing the data and will provide a detailed report to the next Police Authority Resources Committee.
6. Central Stores have worked closely with Devon County Council for the initial supply of uniform for the Civil Enforcement Officers, and as such we are now providing a fully managed service to Devon County Council for the supply of uniforms. We anticipate that this will provide an income to the stores operation of approximately £2500 per annum.
7. The role equipment for the new EC145 helicopter has now been agreed and purchased under the NPIA national framework agreement.
8. We are currently benchmarking the current cleaning and catering contracts to ensure value for money and thus inform the decision with respect to the duration of contract extension.

9. A full review of the Standard Terms and Conditions of Contract is currently being undertaken in liaison with the Force Legal Advisor and other regional Forces. The proposed revisions will be presented to a future Police Authority Corporate Governance Committee for approval.
10. Included at Appendix A is the list of current tenders.
11. Included at Appendix B is the list of major corporate contracts that are currently in place.

Contact: for further information

Name Stuart JOSE

Job Title Head of Procurement

Telephone 01392 452867

E-mail [Stuart.jose@devonandcornwall.pnn.police.uk](mailto:Stuart.jose@devonandcornwall.pnn.police.uk)

Sponsored by Sandy GOSCOMB, Interim Director of Finance and Resources