

**Devon and Cornwall Police Authority Planning and Consultation Committee**

**6 September 2007**

*Open for the purposes of FOI*

*Report of the Corporate Planning Officer*

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**Corporate Planning Progress 2007/08**

**Recommendation(s):**

- (i) To note the updates within this briefing covering the publication of the Annual Policing Plan 07/08, production of Local Policing Summaries and current information regarding forthcoming changes to the planning process.**
- (ii) To suggest additional distribution of the Annual Policing and Strategic plan in hard-copy**
- (iii) To consider whether to commission post door-drop analysis of the Local Policing Summaries**

**Introduction / Summary**

1. *Following publication of the Annual Policing and Strategic plan on the Constabulary and Authority websites, work has progressed to produce hard copy versions. An update regarding the current status is provided at items 4 to 9 below.*
2. *Despite minor delays, production of the Local Policing Summaries has progressed and distribution to households is now secured. An update and details of a post-delivery survey is provided at items 10 to 17 below.*
3. *Guidance regarding the new requirements of the planning process is still awaited. A timeline of expectancies is given below.*

**Background Information**

4. *The Annual Policing Plan 2007/08 and Strategic Plan 2007/10 was updated to incorporate full 12-months' performance data by the statutory deadline of 30 June 2007.*
5. *Hard-copy production of the plan has progressed more slowly than expected due to reprographics resources being allocated to the Local Policing Summaries and according to availability of the print room.*
6. *The content of the plan is currently being revised by the Force Editorial Team to make it suitable for hard copy publication. A glossary is also being prepared in support of the content within the plan.*
7. *The Force Reprographics team is to re-work the content into a suitable format for printing, due for completion by the end of August. This format will be cognisant with the version currently on the website and will incorporate similar branding to other Police Authority publications.*
8. *The minimum number of copies to be printed is 250. The initial request was for hard copies to be sent to public libraries, of which there are approximately 110 in Devon, Cornwall and Isles of Scilly.*
9. *Due to the minimum number of copies applicable, distribution of the remaining 140 are open to suggestion as per recommendation (ii) above.*
10. *A contract for the printing of the Local Policing Summaries was successfully awarded in July and printing of the 15 versions was complete by 15 August 2007. The Summaries were then sorted depending on their version, distribution week and Royal Mail depot before being delivered to the distribution centre.*
11. *Distribution has been arranged via Royal Mail, free newspapers and local distribution teams. Due to the length of time taken to sort the leaflets once printed and long lead times for depot delivery, distribution to households is unable to commence until week commencing 24 September 2007.*

12. In order to secure maximum household coverage of the Summaries, a split distribution has been arranged over 9 weeks. Whilst this means some households will not receive a Summary until early December, this action was taken in order to achieve approximately 97.9% overall saturation of households. It should be noted that more than 50% of households would have received their Summary by the end of October 2007.
13. In order to determine public perception of the Summaries and allow analysis into what information should be included next time, a post-delivery data validation service is available. Doorstep interviews are carried out to determine whether the Summary was received and gain feedback from members of the public on how useful they found the Summary. The service allows up to 5 additional yes/no questions to be asked.
14. It is recommended that 1000 interviews be undertaken covering 20 'cells' for a circulation of approximately 720,000, at a cost of £3,240 plus VAT. Fewer interviews can be carried out at a lesser cost if required.
15. By commissioning these interviews the Police Authority will be able to see how worthwhile the Summaries are felt to be and the results will assist decision making with regard to content for future years, in connection with the good practice guide. It has been determined that there is no availability of internal resource to provide a similar service at this time.
16. Members are asked to decide whether a post-delivery data validation service should be undertaken, having considered the information given at items 13, 14 and 15 above (recommendation (iii) above refers).
17. Examples of the summaries are available by contacting Lucy Barczok via the details given below.
18. Changes to the planning process and likely implications remain difficult to determine. Guidance is still awaited and many requirements are not expected to be published until the Autumn. It should be noted however that the Chief Officer Group has been working towards a 5-year strategy for the Constabulary and that internal planning processes (ie BCU and Department business plans, risk management) will be progressed in line with this strategy.
19. A timeline of expectancies is attached for information:

| <b>DETAILS</b>  | <b>DATES</b>   |
|---|----------------|
| National Standards for Crime & Disorder Reduction Partnerships expected | August 2007    |
| Release of interim 'Review of Policing' report                          | August 2007    |
| Further refinement of Constabulary 5-year strategy (2008-2013)          | September 2007 |
| Guidance for Crime & Disorder Reduction Partnerships released           | September 2007 |
| Proposed Comprehensive Spending Review (delayed from July 2007)         | October 2007   |
| Revised guidance for Local Area Agreements                              | November 2007  |
| Final 'Review of Policing' report expected                              | December 2007  |
| Commence draft of Local Policing Plan                                   | December 2007  |
| Drafting of Local Policing Plan and BCU / Departmental business plans   | January 2008   |
| Completion of Local Policing Plan                                       | March 2008     |
| Completion and submission of BCU / Departmental business plans          | March 2008     |
| Commencement of guidance for Crime & Disorder Committees                | April 2008     |
| Introduction on new arrangements for Local Area Agreements              | April 2008     |
| Introduction of Assessment of Policing and Community Safety (APACS)     | April 2008     |

20. Further information regarding changes to the planning process is expected to be available during October and an update will be provided for the next Planning & Consultation Committee.

**Contact: for further information**

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