

**DEVON AND CORNWALL POLICE AUTHORITY**  
**SCHEME OF MEMBERS' ALLOWANCES**  
2007-08 (1 JUNE 2007)

**Introduction**

This Scheme has been adopted by the Devon and Cornwall Police Authority (“the Authority”) as its local scheme under the powers contained in the Police Act, 1996 as amended by the Criminal Justice and Police Act, 2001 and came into effect on 1 June 2003.

**The Scheme**

The Scheme provides for payment of allowances as detailed below. An individual member will only be paid one allowance with the exception of the APA allowance which will be added to their normal allowance.

There is an expectation that all members will agree to an annual appraisal with the Chairman of the Authority. The Authority has adopted an Appraisal Scheme to assist with this process.

**Basic Allowance**

Members will be paid a basic annual allowance of **£6769.45** (*previously £6572.28*) per annum. The allowance will be increased to **£9025.92** (*previously £8763.03*) for those members who undertake a Lead Member role in relation to an agreed area or areas. No additional allowance will be paid to a member who undertakes more than one Lead Member role.

**Committee Chairmen**

Committee Chairmen will be paid an annual allowance of **£14667.14** (*previously £14239.94*). This payment will apply to the Chairmen of the following Committees: -

- ◆ Best Value
- ◆ Human Resources
- ◆ Performance Management and Audit
- ◆ Planning and Consultation
- ◆ Resources

**Sub-committee Chairmen**

The Chairman of Professional Standards and Complaints Monitoring will be paid an additional annual allowance of **£3000** (*previously £2261.94*).  
(Reference [P/865] Devon & Cornwall Police Authority, 21 May 2004).

(Up-rated at Remuneration Committee 5 November 2007 through delegated powers [P/2161] Devon & Cornwall Police Authority 5 October 2007.)

The Chairman of Corporate Governance Committee will be paid an additional annual allowance of **£3000 (previously £2261.94)**

(Reference [P/1146] Devon & Cornwall Police Authority, 5 May 2006).

(Up-rated at Remuneration Committee 5 November 2007 through delegated powers [P/2161] Devon & Cornwall Police Authority 5 October 2007.)

### **Members Special Allowance**

A special annual allowance of £3000 to be paid to qualifying members.

( Remuneration Committee 5 November 2007 through delegated powers [P/2161] Devon & Cornwall Police Authority, 5 October 2007.)

### **Vice-Chairman**

The Vice-Chairman of the Authority will be paid an annual allowance of **£16923.61 (previously £16430.69)**.

### **Chairman**

The Chairman of the Authority will be paid an annual allowance of **£22564.82 (previously £21907.59)**.

### **Association of Police Authorities**

Members who serve on any of the APA Policy Groups will be paid an additional allowance of **£1128.24 (previously £1095.38)**. This allowance will not be paid to the Chairman, Vice-Chairman or Committee Chairmen.

### **Annual up-rating of allowances**

All of the above rates will be up-dated annually on 1 June in line with the increase in pay for support staff paid from the preceding September.

### **Independent Members of the Standards Committee**

Independent members of the Standards Committee will be paid £100 for each meeting they attend in their official capacity. This will include meetings of the Standards Committee and attendance at training and conferences agreed with the Clerk. Travelling and subsistence allowances will also be payable.

### **Independent Members of the Selection Panel dealing with the appointment of Independent Members of the Police Authority**

Independent members of the Selection Panel will be paid £100 for each meeting they attend in their official capacity. Travelling and subsistence allowances will also be payable.

### **Carers/Dependants Allowance**

An Authority member who needs to engage the services of a carer for a dependant relative or child to enable him or her to attend Police Authority business shall be entitled to claim the actual cost incurred subject to a maximum of £25.00 per day.

For an allowance to be payable the dependent being cared for must be in one of the following groups:

- Under 16 years of age
- An elderly person
- A person with a mental or physical disability
- A person with a learning disability who must not be left unsupervised.

### **Travel**

Members will be reimbursed travelling costs as set out below. The rates are for the first 8,500 miles at which time the rate drops to that shown in brackets: -

	From 1 June 2004	
Up to 999cc	37.0 pence	(10.8)
1000 – 1199cc	40.4 pence	(11.2)
1200+ cc	50.5 pence	(13.1)

The rates will be reviewed annually, however are likely to remain the same unless fuel costs rise significantly.

### **Subsistence and Accommodation**

Accommodation and subsistence will be paid for in advance for members whenever possible. If this is not possible all reasonable costs will be reimbursed provided a receipt is provided.

In relation to claims for subsistence the following points should be noted:

- If a meal is provided without charge by the Authority, or any other body, as part of an approved duty, no subsequent claim for subsistence can be made

- Receipts should be submitted wherever possible to support expenditure claims and allow the Authority to reclaim the appropriate element of VAT

### **Election not to receive payment**

A member may notify the Chief Executive and Clerk to the Authority in writing that they elect to forego all or part of their annual allowance.

### **Other payments**

Individuals other than Members or employees of the Authority invited to assist the Authority in its Consultation or Best Value Challenge duties will be paid £25 per session.

### **Notes:**

This scheme is updated annually to reflect annual increases in pay for support staff and changes to travel rates.

### **Summary of amendments**

1. Payment to Sub-Committee Chairmen ([P/865] Police Authority 21 May 2004)
2. Payment to Corporate Governance Committee Chairman ([P/1146] Devon & Cornwall Police Authority, 5 May 2006).
3. Payment of Special Responsibility allowance of £3000 to Alison Malcolm and William Thomas backdated as appropriate. Remuneration Committee 5 November 2007 through delegated powers [P/2161] Devon & Cornwall Police Authority, 5 October 2007.
4. Uprating of Sub-Committee Chairmen allowance to £3000 backdated to 1 July 2007. Remuneration Committee 5 November 2007 through delegated powers [P/2161] Devon & Cornwall Police Authority 5 October 2007.

**Adopted 23 May 2003 – PA/7866**