

**DEVON AND CORNWALL POLICE AUTHORITY
CORPORATE GOVERNANCE COMMITTEE**

A meeting of the Corporate Governance Committee was held on 4 December 2007.

Further information on the items referred to below is contained in the agenda, reports and minutes for the Corporate Governance Committee meeting held on 4 December 2007.

[CG/115] Update on Firearms Inventory System

The Committee received an update report on the firearms inventory system.

[CG/117] Police Use of Resources – Auditor Feedback Report

This report presented the results of the 2006/07 police use of resources assessment (PURE).

Issues discussed during consideration of this item included:

- Scores are unchanged from last year and reflect a good level of performance
- The co-operation between the Audit Commission and the Police Force and Police Authority
- The publication timescale for the results of the PURE for each Force / Authority
- Partnerships and the role of the Corporate Governance Committee
- Environmental issues and measurement
- National Fraud Initiative and data security

RESOLVED

- (i) to note the report
- (ii) to request information and reassurance from the Audit Commission about the way in which they handle data provided in relation to the National Fraud Initiative.

[Cg/118] Police Authority Risk Register

The Authority's updated Risk Register was presented to the Committee for consideration.

The Director of Legal Services (as requested by the Chief Executive) provided a briefing on the Corporate Manslaughter and Corporate Homicide Act

Issues discussed during consideration of this item included:

- Duty on employers
- Operational policing issues are not covered by the Act
- Police Authority responsibilities for Health and Safety
- Perception of risks and how they are related

RESOLVED

- (i) that the Chief Executive be requested to include the Authority's responsibility for Health and Safety in a relevant Committee's Terms of Reference
- (ii) to accept the updates the Authority's Risk Register

[CG/119] Internal Audit – Activity Report

The report outlined progress against the annual internal audit plan for 2007-08.

Issues discussed during consideration of this item included:

- use of credit cards
- fuel cards / keys and administration of the process

- environmental audit, the difference and potential conflict between local and global considerations
- environmental issues influencing the risk register and risk management process

It was **RESOLVED** to note the report

[CG/120] Committee Terms of Reference

The Committee considered Terms of Reference and delegations to enable it to fulfil its role and the recommendations will be presented to a future meeting of the Authority.

[CG/121] Code of Corporate Governance

The report presented a draft Code of Corporate Governance for discussion. Members were invited to submit additional suggestions for inclusion in the draft code by the 4 January 2008.

RESOLVED that the Chief Executive in consultation with the Chair of the Corporate Governance Committee prepares a final draft of the Code of Corporate Governance for inclusion in the Authority's Constitution

CG/122 Update on Actions from the Statement on Internal Control

Issues discussed during consideration of this item included

- the Protocols Working Group will report on its work to the Police Authority
- responsibility for the Police Authority improvement spreadsheet

It was **RESOLVED** to note the report

[CG/124] Procurement

This paper provided information an overview of the procurement arrangements.

Issues discussed during consideration of this item included

- protocols regarding reports and the Force mechanisms for sponsoring reports
- timeliness of procurement process
- EU procurement thresholds
- Carbon footprint considerations in procurement

RESOLVED to note the report

Mr Carl Wallin
Chairman, Corporate Governance Committee