

Devon and Cornwall Police Authority Minutes

A meeting of the **Chairs' Committee** was held on 16 January 2009 in the Conference Room, Endeavour House, Woodwater Park, Exeter starting at 14:00pm.

Present:

Chairman.... J Smith

Mr M Bull, Mr B Greenslade, Mr D Money, and Mr M Hicks

Officers in Attendance: -

Police Authority Mr G Davey (Chief Executive), Mr J Glasby (Treasurer), and Mr C Schofield (HR Consultant)

Constabulary Mr S Otter (Chief Constable) and Mr S Vry (Programme Director)

C/62 Apologies for Absence

Mr B Preston

C/63 Declarations of Interests

There were no declarations of interests.

C/64 Items Requiring Urgent Attention

There were no items requiring urgent attention

C/65 Member Training

Members were provided with details of a training package provided by CUPE to provide a better understanding of the management of the Force Development programme including the use of PRINCE 2 methodology.

RESOLVED that arrangements be made for the training to be provided to Members and Officers

❖ C/66 External Assessor

Information was provided on the options to obtain external assessment support for Members in undertaking their role as Sponsor Group for the Force Core Delivery Programme. It was also suggested that work in this area could be undertaken by a Task and Finish Group which would also consider the options for additional independent HR support for the Authority post 1 April 2009

RESOLVED that

- (i) An external assessor be appointed to provide assistance to the Chairs' Committee acting as Sponsor Group with appropriate funding provided in the budget
- (ii) that Standing Orders could be suspended if necessary to enable the appointment to proceed

- (iii) a Task and Finish Group be established comprising Mike Bull, and Mike Hicks and a third Member agreed by them – Jeremy Rowe was subsequently appointed to the Group
- (iv) the Terms of Reference for the Task and Finish Group be approved as submitted

C/67 Core Programme Business Case

Members were shown a PowerPoint presentation providing information in relation to the Force Programme. It was agreed that a summarised version should be presented to the Authority seminar on 23 January indicating how the Programme has been developed and what is to be achieved. The presentation would also make reference to the Readiness for Change report which had assisted in development of the programme and assessing the capacity and capability of the organisation to deliver.

❖ C/68 Complaint – Director of Human Resources

Members considered a report prepared in relation to a complaint against the Director of Human Resources regarding the processing of an application for an injury on duty pension.

RESOLVED that

- (i) the report be noted including the action taken to improve the system for dealing with such applications
- (ii) the complainant to receive an ex-gratia payment to reflect the financial loss suffered as a result of the delays in dealing with his application

❖ C/69 Job and Grading

RESOLVED that the Terms of reference for a Task and Finish Group in relation to Job and Grading be approved with a membership of David Money and Linda Williams

C/70 Readiness for Change – Progress Report

RESOLVED that a report identifying the actions taken in relation to the recommendations in the Report be noted